Grimes County Fair Association
Request for Proposal (RFP)
Photography Services for 2027 Grimes County Fair
Issue Date: November 11, 2025
Proposal Due Date: December 1, 2026

1. Introduction

The Grimes County Fair Association is seeking proposals from qualified vendors to provide **photography and videography services** for the 2027 Grimes County Fair.

The fair will be held at the **Grimes County Fairgrounds**, located at 5220 FM 3455, Navasota, Texas 77868.

The selected vendor will be responsible for capturing high-quality images and videos throughout fair week, including livestock shows, creative arts awards, queen crowning, premium sale events, and promotional content for social media.

2. Scope of Work

The selected vendor will be responsible for the following deliverables and services:

- **A. Sale Photography**
  - **a. Approximately 130 sale slots**
  - **b. Deliverables per sale slot:**
    - **i.** Two (2) printed 8x10 photographs per exhibitor
    - **ii.** One (1) “Pen of 2” videos per sale slot to show at the Premium Sale on Thursday, June 10, 2027 beginning at 5:30PM (typically 3–4 Pen of 2 entries per year)
- **B. Show & Event Coverage**
  - **a.** Capture **all livestock ring shots**, awards, and **champion backdrop photos**
  - **b.** All photos must be made **available for free digital download** to parents and exhibitors
- **C. Daily Video Reels**
  - **a.** Create and provide **daily video highlight reels** of events and shows for posting on **Facebook Reels**
  - **b.** Quick turnaround for same-day or next-morning publishing
- **D. Sale Night Video**
  - **a.** Compile **Pen of 2 videos** for presentation during the **Premium Sale Night** on Thursday, June 10, 2026.
- **E. Staff Coordination**
  - **a.** Coordinate with designated fair volunteers to assist with sale photo operations and setup.
  - **b.** The sales committee has designated members for the backdrop area on sale night.

3. Fair Week Schedule

Saturday, June 5, 2027

- 9:00 AM – Heifer Show
- 7:00 PM – Queen Crowning at the Rodeo

Monday, June 7, 2027
- 9:00 AM – Chicken & Turkey Show
- 6:00 PM – Creative Arts Awards
- 7:00 PM – Lamb & Goat Show

Tuesday, June 8, 2027
- 10:00 AM – Rabbit Show
- 6:00 PM – Swine Show

Wednesday, June 9, 2027
- 9:00 AM – Pee Wee Show
- 9:00 AM – Pen of 2 Heifer Show
- 10:00 AM – Ag Mechanics Show
- 2:00 PM – Pen of 2 Awards
- 6:00 PM – Creative Arts Champion Photos
- TBD – Ag Mech Awards
- 7:00 PM – Market Steers

Thursday, June 10, 2027
- 5:30 PM – Premium Sale

4. Proposal Requirements
Interested vendors must submit a proposal including the following:
- Company overview and relevant experience in event/livestock photography
- Description of proposed photography and videography equipment
- Sample work or portfolio (links preferred)
- Timeline for delivery of:
    - Daily Facebook reels
    - Sale prints
    - Pen of 2 videos
- Pricing structure for:
    - Sale photography (per slot or flat rate)
    - Printed photos
    - Event coverage and digital downloads
- Number and qualifications of personnel available for fair week
- Proof of insurance
- References from similar events or clients

5. Evaluation Criteria
Proposals will be evaluated based on:
- Relevant photography and videography experience
- Quality of sample work
- Timeliness and ability to meet delivery deadlines

- Personnel capacity and equipment
- Pricing and value
- References and reliability

6. Submission Instructions
Please submit all proposals by **December 1, 2026** to:
Grimes County Fair Association
Attn: Kari Lynn Eisenman – Photography RFP
Email: **grimescfa@gmail.com**
P.O. Box 630
Anderson, Texas 77830
Phone: (936) 825-5311

Electronic submissions are preferred. Late submissions may not be considered.

7. Questions & Clarifications
All questions regarding this RFP must be submitted in writing by **November 20, 2026** to the **Grimes County Fair Board via email at grimescfa@gmail.com.**

Responses to all submitted questions will be shared with all known prospective bidders.

8. Additional Information
The Grimes County Fair Association reserves the right to reject any or all proposals, to waive informalities, and to accept the proposal deemed to be in the best interest of the event. Selection does not guarantee a contract; final agreement is contingent upon mutual consent and signing of a service agreement.